

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Area Governance Manager: Shirley MacLeod



Municipal Buildings, Albany Street, Oban, PA34 4AW
Tel: 01631 567945

7 August 2013

NOTICE OF MEETING

A meeting of the **OBAN COMMON GOOD FUND** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 14 AUGUST 2013** at **2:30 PM**, which you are requested to attend.

Shirley MacLeod
Area Governance Manager

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) **MINUTES OF THE MEETING HELD ON 29TH MAY 2013 (Pages 1 - 8)**
4. **ACTUAL INCOME AND EXPENDITURE**

Report by Andy Newiss, R A Clements Associates (to follow)
5. **CORRESPONDENCE**
 - (a) **OBAN PIPE BAND (Pages 9 - 12)**
 - (b) **LORNE CAMPBELL**
6. **OUTSTANDING COMMITMENTS (Pages 13 - 14)**
 - (a) **OBAN FIREWORKS DISPLAY (Pages 15 - 20)**
7. **CONTINUED APPLICATIONS**
 - (a) **OBAN WAR AND PEACE MUSEUM (Pages 21 - 38)**
 - (b) **HOGMANAY IN OBAN (Pages 39 - 54)**

8. **NEW APPLICATIONS** (Pages 55 - 56)
 - (a) **HOMESTART LORN** (Pages 57 - 76)
 - (b) **OBAN WINTER FESTIVAL** (Pages 77 - 92)
 - (c) **OBAN HIGH SCHOOL PARENT COUNCIL** (Pages 93 - 110)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

E1 **Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority).

OBAN COMMON GOOD FUND

Councillor Fred Hall

Councillor Alistair MacDougall

Shirley MacLeod

Councillor Iain MacDonald

Councillor Elaine Robertson

Contact: Danielle Finlay, Area Governance Assistant - 01631 567945

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the CORRAN HALLS, OBAN
on WEDNESDAY, 29 MAY 2013**

Present: Councillor Elaine Robertson (Chair)

Councillor Fred Hall
Councillor Iain Angus MacDonald
Bruce West, Head of Strategic Finance
Shirley MacLeod, Area Governance Manager
Andy Newiss, R A Clements Associates
Dugald Cameron
John and Mairi Barbour (item 3 only)

1. APOLOGIES

Apologies were received from Councillor Alistair MacDougall and Marri Malloy.

The Chair ruled and the Group agreed, in terms of Standing Order 3.2.2 that an application regarding Oban Fireworks display and an application from Oban Community Council, dealt with at item 8(j) and 8(k) of this Minute and a report regarding the investment activity dealt with at item 5 of this Minute, be taken as matters of urgency due to the need for decisions to be made in advance of forthcoming planned events.

2. DECLARATIONS OF INTEREST

Councillor Fred Hall declared a non financial interest in relation to the urgent application on Oban Fireworks Display which is dealt with at item 8(j) of this Minute because he is a member of the Group. He left the room during discussion of this item and took no part in the decision on the matter.

Andy Newiss from R A Clements declared a non financial interest in relation to the application on Craggy Island Triathlon which is dealt with at item 8(c) of this Minute because he is a member of Mountain Rescue who benefit from the proceedings of the event.

3. PRESENTATION OF QUAICHS

The Chair welcomed John and Marri Barbour to the meeting and presented John with a Quaich on behalf of the Oban Common Good Fund for all his valued work within the community over the last 40 years.

The Trustees noted that Lorne Campbell, who had also been invited to the meeting, had been unable to attend. As he had now moved away from the area arrangements would be put in place to deliver his Quaich to him.

4. MINUTES

(a) MINUTES OF THE PREVIOUS MEETING OF 13 FEBRUARY 2013

The Minutes of the previous meeting held on 13th February 2013 were approved as a correct record subject to the amendment on page 1 – the Highland and Islands Music and Dance Festival was held in May, not this coming July.

(b) MINUTES OF THE PREVIOUS MEETING OF 1 MARCH 2013

The Minutes of the previous meeting held on 1st March 2013 were approved as a correct record subject to all references to the Highland and Islands Music and Dance Festival taking place in July 2013 being corrected to May 2013.

(c) MINUTES OF THE PREVIOUS MEETING OF 26 APRIL 2013

The Minutes of the previous meeting held on 26th April 2013 were approved as a correct record.

5. INVESTMENT ACTIVITY

A report outlining details of the investment management costs and the trend in investment valuations for the years to 30th September 2011 and September 2012, was considered.

Decision

The trustees noted the terms of the report, particularly that an update would be submitted to the August meeting of the Fund outlining options for consideration in ensuring best management of the fund's investments.

(Ref: Report by Head of Strategic Finance dated 8th February 2013, submitted).

6. END OF PROJECT MONITORING

A report following the decision made by the Common Good Fund in November 2012, requesting that the use of End of Year Monitoring procedures be adopted henceforth for all applications to the Oban Common Good Fund, was considered.

Decision

The trustees:-

- i. Considered and noted the information in the report;
- ii. Agreed the revised application could be distributed;
- iii. Agreed to include a paragraph in the criteria on page 18 regarding the distribution policy; and
- iv. Agreed that the Area Governance Manager could circulate this electronically.

(Ref: Report by Area Governance Manager dated 30th April 2013, submitted).

7. ACTUAL INCOME AND EXPENDITURE

A financial statement detailing the current position of investment transaction for the period 1st April – 29th May 2013 was considered.

Decision:

The trustees agreed to note and sign the financial statement.

(Ref: Financial statement by Andy Newiss, R A Clements dated 29th May 2013, submitted).

8. OUTSTANDING COMMITMENTS

(a) ARGYLLSHIRE GATHERING

The trustees noted the confirmation recently received from the Argyllshire Gathering group that the underwrite set aside to cover any shortfall for the 2013/14 financial year would be required.

Decision

The trustees confirmed the previously agreed £5k underwrite for the Argyllshire Gathering 2014.

9. NEW APPLICATIONS

(a) OBAN CAMANACHD CLUB

The trustees considered an application from Oban Camanachd under 17's Club, for new shin guards, grip tape, sticks and helmets.

Decision

The trustees agreed to disperse £1000 to the club for the purchase of helmets only.

(b) OBAN FM COMMUNITY RADIO

The trustees considered an application from Oban FM Community Radio for new equipment such as speakers and microphones etc.

Decision

In accordance with the Trust rules, it was agreed that a letter be sent to Oban FM Community Radio advising them that the OCGF is a fund of last resort and therefore they should ensure other avenues of funding are exhausted prior to any further application being submitted.

(c) CRAGGY ISLAND TRIATHLON

The trustees considered an application from Craggy Island Triathlon for trophies to winners and portable toilets during the race weekend.

Decision

The trustees agreed to disperse £816.67 to the group.

(d) LORNE HIGHLAND GAMES

An application from Lorne Highland Games for creating a website for online entry forms, membership forms and trophies was considered.

Decision

The trustees agreed to disperse £650 to Lorne Highland Games specifically for purchasing trophies, and invited them to submit a future application for website development funding if still required.

(e) OBAN WAR AND PEACE MUSEUM

The trustees considered an application from Oban War and Peace Museum asking for a further payment to reduce their previous loan of £127,000, which is now down to £15,000.

Decision

The trustees agreed to write to the group asking them to provide information on their finances and their annual interest for the loan and accounts, and agreed that on submission of this information the application would be reconsidered at the August meeting of the Fund.

(f) HOGMANAY IN OBAN

The trustees considered an application from Hogmanay in Oban for a Stage, lights, generator, acts and security.

Decision

The trustees agreed to write to the Group asking them to provide more detail on full project costs, and forward a more rounded application to the next Oban Common Good Fund meeting on 14th August.

(g) 3RD OBAN GUIDES

The trustees considered an application from 3rd Oban Guides for attending an International Camp at Auchengillan Scout Centre, Blanefield.

Decision

The trustees agreed to disperse £750 to the 3rd Oban Guides.

(h) SCOTTISH CHAMBER ORCHESTRA

The trustees considered an application from the Scottish Chamber Orchestra for the cost of putting on a concert at St John's Cathedral by SCO Winds & Brass Chamber Ensemble.

Decision

The trustees agreed not to make any award to the Scottish Chamber Orchestra.

(i) WEST HIGHLAND TENNIS CHAMPIONSHIPS

An application from West Highland Tennis Championships for providing balls, venue costs, programme/advertising/publicity and the overall costs of running the tournament, was considered by the trustees.

Decision

The trustees agreed to disperse £1000 to the group.

Councillor Fred Hall, having declared a non financial interest in item 8(j), left the meeting and took no part in the discussion of this item.

(j) OBAN FIREWORKS DISPLAY

The trustees considered an application from Oban Fireworks Display for running the event.

Decision

In the absence of a quorum, the trustees present agreed in principle to set aside a minimum of £1000, noting that this would require to be ratified at their August meeting with the requisite number of members in attendance. This 'in principle' decision was that, the funding package should be submitted for consideration at the August meeting. The trustees also indicated that they may, at this time, choose to revisit the figure suggested.

(k) OBAN COMMUNITY COUNCIL - QUAICHS

The trustees considered an application from Oban Community Council for the Kells Town Council Visit.

Decision

The trustees agreed to underwrite £500 to Oban Community Council and to provide 4 Oban Common Good Fund Quaichs for presentation to the visitors.

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AN/JLB/OBA15

14 June 2013

f.a.o. S MacLeod/Danielle Finlay, Governance & Law
Argyll & Bute Council
Municipal Buildings
Albany Street
OBAN
Argyll
PA34 4AW

Dear Shirley

OBAN COMMON GOOD FUND

Please find attached thank you letter from the Pipe Band.

Yours sincerely


Andy Newiss**Partners**

Graham Anderson CA
Fiona M. McGlynn BSc, CA
Duncan J. Grout ACCA
Andy G. Newiss ACCA

Associates

John C. MacGregor BA, FCA
Shona F. Wardrop MA, PhD, CA
John C. Harvey MA, CA



2, Lower View,
Villa Road,
Oban.

PA34 4NA.

03.06.13.

R. A. Clements Associates
5, Argyll Square,
Oban.
PA34 4AZ.

Dear Sirs,

Highlands & Islands Music + Dance Festival.

On behalf of the above I should like you to pass on our thanks to the trustees of the Oban Common Good Fund for the £1150.00 they gave us towards our Pipe Bands Parade.

It was a great success and attracted a large crowd which followed them from Station Square to the Corran Halls. While playing there, they attracted an even bigger audience.

Without the help of the Common Good

Kind we would not have been able to put this on. We are most grateful for their support.

Yours sincerely,

Riona Imae Cormick

Piping Convenor.

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